

**UCCE/Los Angeles County 4-H Youth Program
LOS ANGELES & SAN BERNARDINO COUNTY 4-H SUMMER CAMP - CAMP COMMITTEE
CAMP COMMITTEE MINUTES - Sunday, May 7, 2017**

**Meeting Location: Mary Lash's Home | Time: 3:00 P.M.
9497 E. Foster Rd, Downey, CA 90242**

Conference Call Dial-in Number: (605) 475-3220 Participant Access Code: 758600#

Playback After Meeting: Tel (605) 475-3228 *6 (mute/unmute)

<http://4hsummercamp.com>



- A. 3:00 p.m. – CALL MEETING TO ORDER –Time: 3:10pm**
- B: FLAG SALUTE & 4-H PLEDGE – presented by: Dispensed**
- C ROLL CALL**

<input checked="" type="checkbox"/> Dennis DeYoung, Committee Chair	<input checked="" type="checkbox"/> Teri Marino, San Bernardino County Representative
<input checked="" type="checkbox"/> Kelly Dowlan, 2017 Head Adult Director	_____, AV District Rep. (vacant)
<input checked="" type="checkbox"/> Tiffany Marino, 2017 Head Youth Director	___ Dan Shomo, San Diego County Representative
<input checked="" type="checkbox"/> Judylynn Pelling, NSG District Rep.	___ Marjorie Rodriguez, Camp Accreditation
<input checked="" type="checkbox"/> Victoria Rosenfield, SSG District Rep.	<input checked="" type="checkbox"/> Mary Lash, Camp Treasurer
<input checked="" type="checkbox"/> David Lewis, SFV District Rep.	<input checked="" type="checkbox"/> Keith Nathaniel, LA County 4-H Advisor (County Office)
___ John Trammell, San Bernardino County Representative (via Telephone)	___ Guest(s): Peter Michel, Michael & Danielle Spaziano

- D. APPROVAL OF MINUTES - From the meeting on April 2, 2017 – Judylynn moved and Teri seconded to approve the minutes as presented. Passed unanimously**
- E: TREASURER'S REPORT:**
 - 1) Checking Account Balance for Summer Camp: \$111,328.33 (\$4,825 registration fees received)
 - 2) Expenses not requiring approval:
 - \$2,250 – Camp Seely deposit
 - \$133.96 – Nurse Fingerprint fees
 - \$2,425 – Camp Eaton rental – staff training (\$606 deposit due back)
 - \$722 – 4-H Insurance
- F: COUNTY OFFICE REPORT – Keith Nathaniel -**
 - 1) Camp Registrations Received to Date: **83 ea. registrations received to date (not including approximately 50 staff and adult directors)**
 - 2) Training on Evacuation & Emergency Procedures needs to be reinforced with all staff and volunteers
- G: 2017 HEAD ADULT DIRECTOR REPORT - Kelly Dowlan**
 - 1) Camp Staff Training Weekend – April 29 & 30 @ Camp Eaton – Kelly reported that everything went well at the new venue (Camp Eaton). The address for the camp was not correct, so those who relied on GPS got lost; however the directions on the forms was accurate. The food was good. Training went well. Team activities include: Amazing Race, Tye dye pillows & socks, Camp Video, Trade It Up Puzzle. Camp Daily Schedule completed. Kelly and the Directors recommend that the 2018 staff training be held at Camp Eaton vs. Monrovia Park Cabin.
- H: OLD BUSINESS/DISCUSSION ITEMS**
 - 1) **Camp Registration - Dates and Fees**
 - Before 6/1/2017 - \$75 nonrefundable deposit, \$200 additional = \$275 total
 - After 6/1 – 6/18 \$75 nonrefundable deposit, \$300 additional = \$375 total
 - First Come - First Served – Camp registration is limited to first 175 staff and campers only;
 - No registrations will be accepted after 6/19/2017
 - 2) Nurse to replace Lisa Adler ? **Tim Klein – EMT Trainer ?**

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I: NEW BUSINESS/DISCUSSION ITEMS

- 1) Discussion and Approval of 4-H Summer Camp Staff Code of Conduct and Standards of Behavior
Teri moved and Dave seconded that we require all staff to sign the 4-H Summer Camp Staff Code of Conduct and Standards of Behavior. Passed unanimously.

- 2) Discussion of 2018 Camp Dates, deadlines, staff trainings and meetings – See below
Camp Dates – Plan A - Sunday, June 24th – Saturday, June 30th, 2018
Camp Dates – Plan B - Sunday, July 1st – Saturday, July 7th, 2018
Camp Dates – Plan C - Sunday, July 8th – Saturday, July 14th, 2018

- 3) Purchase of Shelter (EZ Ups) – Teri Marino – Teri reported about purchasing heavy duty EZ Ups for Camp to replace Marjories' shade shelter. The Camp Committee approved purchase of two 10 X 10 heavy duty pop-up tents for a cost not to exceed \$600.00

ADJOURNMENT – Meeting adjourned at: 4:32 PM

Next Meeting: Sunday, June 11, 2017 – Final Camp Committee Meeting at Mary Lash's house – 3:00 PM

2017 4-H SUMMER CAMP TIMELINE & DEADLINES

See www.4hsummercamp.com for all forms and details

Thursday, June 1, 2017 – Deadline to Apply for Robert P. Amman Memorial Campership (\$200 max)

Saturday, June 3, 2017 – ACA Camp Staff Training Day

Sunday, June 11, 2017 – Final Camp Committee Meeting at Mary Lash's house – 3:00 PM

Summer Camp - Sunday, June 18 – Saturday, June 24, 2017 – 4-H Summer Camp – at Camp Seely

Saturday, July 15, 2017 – Camp Staff Party at the Jack Kramer Club in Rolling Hills Estates – 3:00 – 8:00 PM

Sunday, July 30, 2017 – First 2018 Camp Committee Meeting, Camp Evaluation and Selection of 2018 Adult Head Director at Mary Lash's house – 3:00 PM

2018 4-H SUMMER CAMP TIMELINE & DEADLINES

See www.4hsummercamp.com for all forms and details

Friday, September 29, 2018 – Deadline to Apply for Head Youth Director and Adult Directors

Sunday, October 1, 2018 – Camp Committee Meeting at Mary Lash's house – 3:00 PM; Interview and selection of Head Youth Director and Adult Directors. Adult Directors are only interviewed if this is their first time applying

Friday, December 1, 2018 – Deadline to Apply for Youth Directors, Kings and Queens

Sunday, December 3, 2018 – Interviews for Youth Directors, Kings and Queens – 12:00 – 2:00PM at Mary Lash's Home in Downey, CA

Sunday, December 3, 2018 - Camp Committee Meeting at Mary Lash's house – 3:00 PM

Saturday, January 6, 2018 – Staff Training Day for Directors, Kings & Queens at Mary Lash's house – 10:00 AM – 3:00PM

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Sunday, March 4, 2018 – Camp Committee Meeting at Mary Lash's house – 3:00 PM

Friday, March 16, 2018 – Deadline to Apply for Camp Staff (Must be age 14 or older by 1/1/2018)

Saturday, March 24, 2018 – Staff Interviews – Location: At County Field Day, Mt. San Antonio College – Walnut

April 21 – April 22, 2018 – Staff Training Weekend at Camp Eaton – 9:00 AM Sat. to 11:00 AM Sunday

Sunday, May 6, 2018 – Camp Committee Meeting at Mary Lash's house – 3:00 PM

Friday, June 1, 2018 – Deadline to Apply for Robert P. Amman Memorial Campership (\$200 max)

Saturday, June 2, 2018 – ACA Camp Staff Training Day

Sunday, June 10, 2018 – Final Camp Committee Meeting at Mary Lash's house – 3:00 PM

Summer Camp - Sunday, June 24th – Saturday, June 30, 2018 – 4-H Summer Camp – at Camp Seeley

Saturday, July 7, 2018 – Camp Staff Party at the Jack Kramer Club in Rolling Hills Estates – 3:00 – 8:00 PM

Sunday, July 22nd, 2018 – Camp Evaluation and Camp Committee Meeting at Mary Lash's house – 3:00 PM;
Selection of 2018 Head Adult Director