

**UCCE/Los Angeles County 4-H Youth Program
4-H SUMMER CAMP - CAMP COMMITTEE**

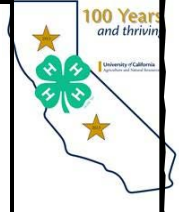
CAMP COMMITTEE MINUTES - Sunday, June 10, 2018

**Meeting Location: Mary Lash's Home | Time: 3:00 P.M.
9497 E. Foster Rd, Downey, CA 90242**

Conference Call Dial-in Number: (605) 475-3220 Participant Access Code: 758600#

Playback After Meeting: Tel (605) 475-3228 *6 (mute/unmute)

www.4hsummercamp.com



- A: 3:00 p.m. – CALL MEETING TO ORDER –Time: 3:00PM Peter Michel call the meeting to order at 3:06 p.m.
- Peter ran the meeting per Dennis DeYoung absence today for the meeting. Dennis was on the phone Conference call though.

B: FLAG SALUTE & 4-H PLEDGE – presented by: The flag salute & 4-H pledge was suspended by Kelly Dowlan

C: ROLL CALL

<u>PHONE</u> Dennis DeYoung, Committee Chair	<u>X</u> Teri Marino, San Bernardino County Representative
<u>X</u> Kelly Dowlan, 2018 Head Adult Director	, AV District Rep. (vacant)
<u>X</u> Tiffany Marino, 2018 Head Youth Director	<u>A</u> Dan Shomo, San Diego County Representative
<u>PHONE</u> Judylynn Pelling, NSG District Rep.	<u>X</u> Marjorie Rodriguez, Camp Accreditation Chair
<u>X</u> Victoria Rosenfield, SSG District Rep.	<u>X</u> Mary Lash, Camp Treasurer
<u>A</u> David Lewis, SFV District Rep.	<u>X</u> Keith Nathaniel, LA County 4-H Advisor (County Office)
<u>A</u> John Trammell, San Bernardino County Representative	<u>X</u> Guest(s): Peter Michel

- D: APPROVAL OF MINUTES - From the meeting on May 6, 2018 – A motion was called by Kelly Dowlan and seconded by Marjorie Rodriguez as presented and submitted online. No discussion was brought up and The motion was voted and approved by ALL with no NO votes.

E: TREASURER'S REPORT:

- 1) Current Checking Account Balance for Summer Camp: \$121,008.09
- 2) Expenses Disbursed: Enrollment from clubs was \$823.00 with Camp \$22,226 with a total credit of \$23,049.00. 4-H Summer Camp debits consisted of the following: Teri Morino (Camp Conference) \$267.00; Camp Eaton (Training) \$2,182.50; Foosball game rental for camp \$475; Water Slide rental for camp \$450.00; Camp Seeley Deposit \$2,250.00; Teri Marino (Camp Staff Training) \$149.76; Kelly Dowlan (Camp Staff Training) \$161.71; Camp Generators \$150.00; Camp Seeley (1st deposit) \$7,500.00; Camp Seeley (2nd Deposit) \$7,500.00; Greenleaf (judges luches) \$145.00; Finger printing \$193.00; Cal Focus (Shannon) \$500.00; Bank Fee \$15.00; Returned check \$313.00 with a total debit \$22,252.63 and a Grand Total os \$121,804.46.

F: COUNTY OFFICE REPORT:

- 1) Camp Registration – Sold Out - Received to Date: 179 campers and staff registrations
Keith reported that the 2018 4-H Summer Camp had 197 camp participants which consisted of campers, staffers and adult staff (not including the kitchen staff of 10 people. There is a waitlist and he is waiting on a few adult\ Volunteers to get back to him by Tuesday, June 11 to find out if he can open up the waitlist for campers to come to 4-H Summer Camp.
Keith also reported he is waiting on Julius Treadwell's chaperone to finalize their 4-H enrollment by Wednesday, June 12 to allow him to come to summer camp if his chaperone is approved. Keith also noted that camp is a little out of ratio and waiting for a few adult volunteers to finalize their 4-H enrollment before opening up the summer camp waiting list.
Keith will get in touch with Dennis DeYoung in getting him the camper medical forms to get to Lisa Adler before Sunday so she can review the medical release forms prior to the first day of 4-H summer camp on June 17th.

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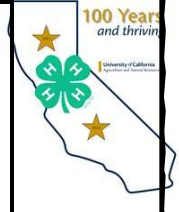
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G: 2018 HEAD ADULT DIRECTOR REPORT - Kelly Dowlan

1) Tiffany - Camp Extra's – Euro Bungee (Monday), Life Size Foosball (Wednesday) and the Water Slide (Thursday) activities – confirmed

Tiffany reported that everything is set and she had made the final preparations for the summer camp game activities listed above. She had an executive staff meeting to finalize last minute items and to make sure her staff has everything in order.

Kelly reported also that everything is set and ready for camp. She'd mentioned that cabin assignments are down. They will be assembling at 11:30 in front of the main front gate and going over a draft run through of the camp Registration process. For the camper health check, they will have a line start at the back door of the lodge where they will perform the SB County Camper Health Check for head lice. If they Lice is found on their persons, then they won't be allowed to come into camp. Once they pass the lice check they will move forward in the line to the main camper registration station where Keith Nathaniel will be the main point contact for camper registration and the line will continue as follows to the Nurse's station and so on.

The trading post snacks will be set up outside the trading post on each day as follows. There will be popcorn machine and a snow cone machine as well.

H: NEW BUSINESS/DISCUSSION ITEMS

1) Staff Training – April 13th, 2019 – One day vs. overnight ? New location ? What is the ACA minimum for staff training ? Possible location: Cabrillo Beach Youth Waterfront Sports Center - 3000 Shoshonean Rd, San Pedro, CA 90731

* This items was tabled until the next meeting waiting on confirmation on how many ACA staff training is required for Staff training. No decision was made on a one-day vs. an overnight observation as of yet.

2) Purchase of Trailer for Camp supplies and storage. Motion to spend \$4,000.00 to purchase a 2015 enclosed trailer from Troy Mullen to permanently house and transport 4-H Camp storage boxes and supplies. Legal title and financial responsibility, including insurance and DMV registration will be delegated to Troy Mullen and will be his sole responsibility. The Mullen family have agreed to store the trailer indefinitely at their home at no cost to the Summer Camp Committee.

* A motion was made by Teri Marino and seconded by Kelly Dowlan to approved the purchase of a 2015 enclosed Trailer from Troy Mullen to permanently house and transport 4-H Camp storage boxes and supplies. Have legal title and financial responsibility, including insurance and DMV registration will be delegated to Troy Mullen and will be his sole responsibility. The Mullen family have agreed to store the trailer indefinitely at their home at no cost to the Summer Camp Committee.

- Keith reminded the Camp Committee that they are taking full responsibility with this decision since they won't have their name on the title or responsibility just in case something happens. The Camp Committee is aware of the decision and acknowledges the motion as stated above.

The motion was voted and approved by ALL with no NO votes.

3) Resignation of Dan Shomo from the Summer Camp Committee – Due to work conflicts, Dan Shomo has requested to resign as the San Diego County Representative to the 4-H Summer Camp Committee and will not be attending camp this year.

* The 4-H Summer Camp Committee accepted the resignation of Dan Shomo and accepts his withdrawal from the Camp Committee as the San Diego County representative as well as a 2018 Summer Camp Adult Director. John Trammell was appointed to fill the position of the 2018 Summer Camp Adult Director.

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4) Peter brought the 4-H Summer Camp shirts to the meeting and gave them to Teri Marino to bring up to camp. Victoria Rosenfield received here team bag of shirts and Teri took the other teams and resource shirts with her. A few resource shirts were handed out to individuals that were in attendance to the meeting noted they had received their shirt. If you did not come in person to the camp committee meeting your staff shirt will be Given to you at summer camp. All shirts for staff are separated by teams and resource people.

I: ADJOURNMENT – Meeting adjourned at:

2019 4-H SUMMER CAMP TIMELINE & DEADLINES

See www.4hsummercamp.com for all forms and details

Summer Camp - Sunday, June 17th – Saturday, June 23, 2018 – 4-H Summer Camp – at Camp Seely

Saturday, July 7, 2018 – Camp Staff Party at the Jack Kramer Club in Rolling Hills Estates – 3:00 – 8:00 PM

Sunday, July 22nd, 2018 – Camp Evaluation and Camp Committee Meeting at Mary Lash's house – 3:00 PM; Selection of 2019 Head Adult Director

Friday, September 28, 2018 – Deadline to Apply for Head Youth Director and Adult Directors

Sunday, September 30, 2018 – Camp Committee Meeting at Mary Lash's house – 3:00 PM; Interview and selection of Head Youth Director and Adult Directors (4). Adult Directors are only interviewed if this is their first time applying

Friday, November 30, 2018 – Deadline to Apply for Youth Directors, Kings and Queens

Sunday, December 2, 2018 – Interviews for Youth Directors, Kings and Queens – 12:00 – 2:00PM at Mary Lash's Home

Sunday, December 2, 2018 - Camp Committee Meeting at Mary Lash's house – 3:00 PM

Saturday, January 5, 2019 – Staff Training Day for Directors, Kings & Queens at Mary Lash's house – 10:00 AM – 3:00PM

Sunday, March 3, 2019 – Camp Committee Meeting at Mary Lash's house – 3:00 PM

Friday, March 15, 2019 – Deadline to Apply for Camp Staff (Must be age 14 or older by 1/1/2019)

Saturday, March 23, 2019 – Staff Interviews – Location: At County Field Day, Mt. San Antonio College – Walnut

April 13, 2019 – Staff Training Day – 9:00 AM to 4:00 PM, Location TBA

Wednesday, May 15, 2019 – Deadline to Apply for Robert P. Amman Memorial Campership (\$150 max)

Sunday, May 5, 2019 – Camp Committee Meeting at Mary Lash's house – 3:00 PM

Sunday, June 9, 2019 – Final Camp Committee Meeting at Mary Lash's house – 3:00 PM

Summer Camp (TENTATIVE DATE – EXACT DATE TO BE ANNOUNCED 11/1/18)

First Choice Date: Sunday, June 23rd – Saturday, June 29, 2019 – 4-H Summer Camp – at Camp Seely

Saturday, July 6, 2019 – Camp Staff Party at the Jack Kramer Club in Rolling Hills Estates – 3:00 – 8:00 PM

Sunday, July 21st, 2019 – Camp Evaluation and Camp Committee Meeting at Mary Lash's house – 3:00 PM; Selection of 2020 Head Adult Director

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