

UCCE/Los Angeles County 4-H Youth Program

4-H SUMMER CAMP - CAMP COMMITTEE

CAMP COMMITTEE MINUTES - Sunday, July 21, 2019

Meeting Location: Mary Lash's Home | Time: 3:00 P.M.

9497 E. Foster Rd, Downey, CA 90242

Join Zoom Meeting

<https://zoom.us/j/731841253>

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Meeting ID: 731 841 253



A: 3:00 p.m. – CALL MEETING TO ORDER –Time: 3:08 PM

B: FLAG SALUTE & 4-H PLEDGE – presented by: Dispensed

C: ROLL CALL

<input checked="" type="checkbox"/> Dennis DeYoung, Committee Chair	<input checked="" type="checkbox"/> Teri Marino, San Bernardino County Representative
<input checked="" type="checkbox"/> Kelly Dowlan, 2019 Head Adult Director	_____, AV District Rep. (vacant)
___ Cheryish Drayton, 2019 Head Youth Director	<input checked="" type="checkbox"/> Betty Mullen, Riverside County Rep.
___ Cora McGuire, 2019 Head Youth Director	<input checked="" type="checkbox"/> Marjorie Rodriguez, Camp Accreditation Chair
___ Judylynn Pelling, NSG District Rep.	<input checked="" type="checkbox"/> Mary Lash, Camp Treasurer
<input checked="" type="checkbox"/> Victoria Rosenfield, SSG District Rep.	___ Keith Nathaniel, LA County 4-H Advisor (County Office)
___ David Lewis, SFV District Rep.	<input checked="" type="checkbox"/> Guest(s) Peter Michel, Web Master
___ John Trammell, San Bernardino County Representative	___ Guest(s)

D: APPROVAL OF MINUTES - From the meeting on June 9th, 2019 – Kelly moved and Victoria seconded the motion to approve the minutes as presented. Approved unanimously.

E: TREASURER'S REPORT:

- 1) Checking Account Balance for Summer Camp: **\$116,357.80**
- 2) Peter Michel – Website Services Payment = \$636.80
- 3) Robert P. Amman Memorial Campership Fund awarded 104 camperships up to a maximum of \$150 for a total of \$15,400

F: COUNTY OFFICE REPORT – Keith Nathaniel -

- 1) 2019 Camp total participants final number: 241
- 2) Camper Survey Results

G: 2018 HEAD ADULT DIRECTOR REPORT - Kelly Dowlan

1) Camp Review & Discussion – Kelly reported that the 2019 camp overall went well. One child had a seizure and an ambulance was called. She came back to camp on Friday night for the closing ceremonies. Even though the camp attendance was larger than normal, check in and check out was fairly efficient. Overall Camp went well with no major disciplinary actions.

2) Camp Staff Party – July 6th – held at the Jack Kramer Club in the Rolling Hills Estates and some of the staff members opted to spend the night at Dee Keese's home. Attendance was about 40 staffers.

H: NEW BUSINESS/DISCUSSION ITEMS

- 1) 2020 Camp will feature an ACA Accreditation visit – There will be a site visit and Marjorie said she will coordinate with Keith on updating the Accreditation Book and will be attending an ACA meeting in advance of the visit.

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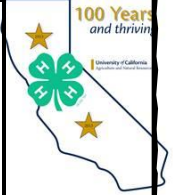
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- 2) Selection of 2020 Head Adult Director
a) Kelly Dowlan

There were no other candidates for Head Adult Director and Kelly agreed to serve in the same capacity for the ninth consecutive year. Kelly Dowlan was selected as the 2020 Head Adult Director by acclamation.

- 3) There was additional discussion regarding:

- Updating staff surveys for the Executive Committee to review Staff for each of their respective teams
- Creating a Camp Participant survey specific to 4-H Summer Camp
- Purchasing heavy duty S'more sticks for Campfire activities
- Lisa Adler and Grace Dowlan and Victoria Rosenfield did a great job in the Nurse's office

I: ADJOURNMENT – Meeting adjourned at: 3:55 PM

2020 4-H SUMMER CAMP TIMELINE & DEADLINES

See www.4Hsummercamp.com for all forms and details

Friday, September 27, 2019 – Deadline to Apply for Head Youth Director and Adult Directors

Sunday, September 29, 2019 – Camp Committee Meeting at Mary Lash's house – 3:00 PM; Interview and selection of Head Youth Director and Adult Directors. Adult Directors are only interviewed if this is their first time applying

Friday, November 29, 2019 – Deadline to Apply for Youth Directors, Kings and Queens (Executive Team)

Sunday, December 1, 2019 – Interviews for Youth Directors, Kings and Queens – 12:00 – 2:00PM at Mary Lash's Home

Sunday, December 1, 2019 - Camp Committee Meeting at Mary Lash's house – 3:00 PM

Saturday, January 4, 2020 – Staff Training Day for Directors, Kings & Queens at Mary Lash's house – 10:00 AM – 3:00PM

Sunday, March 1, 2020 – Camp Committee Meeting at Mary Lash's house – 3:00 PM

Friday, March 20, 2020 – Deadline to Apply for Camp Staff (Must be age 14 or older by 1/1/2020)

Saturday, March 28, 2020 – Staff Interviews – Location: At LA County Field Day

Saturday, April 18, 2020 – Staff Training Day – Location: Dee Keese's Home in Palos Verdes Peninsula

Saturday May 2, 2020 - Southern Area Field Day at Mt San Antonio College in Walnut, CA

Sunday, May 3, 2020 – Camp Committee Meeting at Mary Lash's house – 3:00 PM

Friday, May 15, 2020 – Deadline to Apply for Robert P. Amman Memorial Campership (\$150 max)

Sunday, June 7, 2020 – Final Camp Committee Meeting at Mary Lash's house – 3:00 PM

Summer Camp (TENTATIVE DATE) - Sunday, June 21st – Saturday, June 27th, 2020 – 4-H Summer Camp – at Camp Seely

Sunday, July 5, 2020 – Camp Staff Swim & Tennis Party at the Jack Kramer Club in Rolling Hills Estates – 3:00 – 8:00 PM

Sunday, July 19, 2020 – Camp Evaluation and Camp Committee Meeting at Mary Lash's house – 3:00 PM
Selection of 2021 Head Adult Director

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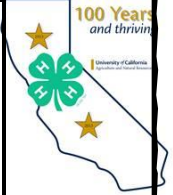
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Your cloud recording of this meeting is now available.

Topic: LA County 4-H Summer Camp Committee Meeting

Date: Jul 21, 2019 02:40 PM Pacific Time

Share recording:

<https://zoom.us/recording/share/Tww9VQicYbr9uZJmkzeLs5CBZQ0aFxFjReRE8EtjKhWkwlumekTziMw>

<https://www.acacamps.org/socalhawaii/accreditation-information-aca-southern-california-hawaii>

Accreditation Information for ACA, Southern California/Hawaii

Accreditation Year Timeline

February 1 - Camp Information Forms due

March 1 - New camp application/fee due

March - Visitor assignments announced

May 1 - [Camp Self-Assessment \(Required 20-Only\) \(Word\)](#) review completed by visitor

June-August - Onsite visit (most visits take place during these summer months)

October - Camps are notified of accreditation status

[Make Sure Your APG Is Updated!](#)

Updates: January 2012, October 2012, September 2014, and September 2015, January 2016

Virtual Office Hours for Accreditation in 2019

Working on preparing for your upcoming visit? Join us for virtual office hours each month to help you walk through some of the specifics of your accreditation preparation. Learn about resources available from ACA, dig deeper into each section of standards, get an organizing tip of the month, and more. Each session will include opportunity for open discussion, questions and coaching with western region Standards Instructors and ACA Staff.

Sessions will take place on Zoom. Internet connection, speakers/microphone are required. A webcam is optional. Register for one or all the sections and receive confirmation and calendar information directly from zoom.

Pre-requisite: Actively working on Accreditation for 2019 and you must have an APG to use during these virtual office hours. *Completion of an accreditation process workshop prior to participating in virtual office hours is ideal.*

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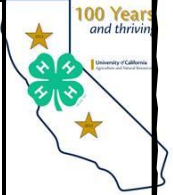
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2018 Camp Information Form

Camp Information Form - **required by all camps having a visit in 2018 - Due February 1, 2018*

Standards Course

The Standards Courses are for camp directors/camp representatives who would like to have or are scheduled for an accreditation visit in 2018. A person completing the course on behalf of a camp must actively assist in preparation for the accreditation visit, be on site a significant amount of time during the camp season, and participate fully in the on-site accreditation visit.

A camp representative must complete a basic standards course or standards update course (if appropriate), October 2014 or later, before a 2018 accreditation visit. There is no charge for this course, and ACA membership is not required. Any participant from a currently accredited camp should bring the camp's updated copy of the *Accreditation Process Guide, 2012 Edition*, or download a copy of the standards as a report from My Accreditation.

- **Basic Standards Course** - The ACA Basic Standards Course (5 CECs) prepares people who are NEW to the accreditation process for their accreditation visits and serves as an introduction to the accreditation process for people interested in becoming accreditation visitors. A person completing the course on behalf of a camp must actively assist in preparation for the accreditation visit, be on site a significant amount of time during the camp season, and participate fully in the on-site accreditation visit.
- **Standards Update** - Prerequisite: Prior completion of the Basic Standards Course, October 2011 or later.
The ACA Standards Update Course (1.5 CECs) is a review for the camp director or staff member who has previously taken the Basic Standards Course and been actively involved in an ACA accreditation visit in the recent past. A person completing the course on behalf of a camp must actively assist in preparation for the accreditation visit, be on site a significant amount of time during the camp season, and participate fully in the on-site accreditation visit.
- **Camps with Standards Visitors** - Camps with a **current** Standards Visitor on staff/volunteer who are actively involved with the camp are exempt from taking either the Standards Course or Standards Update Course if they so choose. The visitor is expected to be an active part of the visit and present on the day of the visit. Visitors must be current members and be current in training.

View [Upcoming Standards Courses](#)

Who to Contact for Standards-Related Questions

Tori Barnes

Standards Manager

765-349-3527 or tbarnes@ACAamps.org

- Training schedules
- Administrative questions, resource requests

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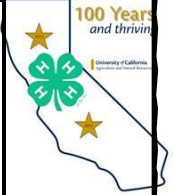
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- Visitor/Camp contact information
- General Program questions
- Applicability of standards

Upcoming ACA Events:

Date	Event/Location
Jan 14	ACA, Southern California/Hawaii Business of Camp 2020 Buena Park CA
Jan 16	ACA, Southern California/Hawaii New Director Orientation (NDO) Orange CA
Mar 25	ACA, Southern California/Hawaii Youth Mental Health First Aid Orange CA