

**UCCE/Los Angeles County 4-H Youth Program
LOS ANGELES & SAN BERNARDINO COUNTY 4-H SUMMER CAMP - CAMP COMMITTEE**

CAMP COMMITTEE MINUTES - Sunday, July 30, 2017

Meeting Location: Mary Lash's Home | Time: 3:00 P.M.

9497 E. Foster Rd, Downey, CA 90242

Conference Call Dial-in Number: (605) 475-3220 Participant Access Code: 758600#

Playback After Meeting: Tel (605) 475-3228 *6 (mute/unmute) <http://4hsummercamp.com>



- A. 3:00 p.m. – CALL MEETING TO ORDER –Time: 3:03 PM**
- B: FLAG SALUTE & 4-H PLEDGE – presented by: Dispensed**
- C ROLL CALL**

<input checked="" type="checkbox"/> Dennis DeYoung, Committee Chair	<input checked="" type="checkbox"/> Teri Marino, San Bernardino County Representative
<input checked="" type="checkbox"/> Kelly Dowlan, 2017 Head Adult Director	_____, AV District Rep. (vacant)
<input checked="" type="checkbox"/> Tiffany Marino, 2017 Head Youth Director	<input checked="" type="checkbox"/> Dan Shomo, San Diego County Representative
___ Judylynn Pelling, NSG District Rep.	<input checked="" type="checkbox"/> Marjorie Rodriguez, Camp Accreditation
<input checked="" type="checkbox"/> Victoria Rosenfield, SSG District Rep.	<input checked="" type="checkbox"/> Mary Lash, Camp Treasurer
<input checked="" type="checkbox"/> David Lewis, SFV District Rep.	___ Keith Nathaniel, LA County 4-H Advisor (County Office)
___ John Trammell, San Bernardino County Representative (via Telephone)	___ Guest(s): Peter Michel, Betty Mullen, Michael Spaziano

- D. APPROVAL OF MINUTES - From the meeting on June 11, 2017 – Dave moved and Mary seconded to approve the minutes as presented**

E: TREASURER'S REPORT:

- 1) Checking Account Balance for Summer Camp: \$136,375.06
- 2) Received \$22,950 from the Robert P. Amman Memorial Campership Fund; 119 camperships
- 3) Expenses not requiring approval:
 - a) \$503.16 to Dee Keese for Staff Party at Jack Kramer Club
 - b) \$514. Peter Michel Website Fees
 - c) \$1,478.10 T-Shirts
 - d) \$5,426.86 Food expenses – Dennis DeYoung
 - e) \$175.75 Kitchen Supplies – Mike Spaziano
 - f) \$1,922.07 Camp Photo – Gary Burgess Photography
 - g) \$660 Chaperone Fingerprint expenses
 - h) \$463 Camp Refunds
 - i) Received \$450 SET grant

F: COUNTY OFFICE REPORT – Keith Nathaniel -

- 1) Survey Results
- 2) Feedback from 2017 Camp Participants and parents
- 3) 50% Rental Discount from LA County Recreation & Parks – No pool access

G: 2017 HEAD ADULT DIRECTOR REPORT - Kelly Dowlan

- 1) Final Headcount: 195 campers + 30 adults = 225 total at 2017 Camp
- 2) Forfeited Security Deposit - Damage to fire circle concrete by candle wax that melted during or after graduation ceremony

Kelly reported that camp went well and no one was sent down the hill for disciplinary reasons or medical attention. Good chaperones this year. Cabin assignments did not go well. It is recommended that in the future, camp participants are not afforded the ability to choose cabin mates. Cabin inspection needs to be re-worked for 2018. It was inconsistent in 2017.

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H: OLD BUSINESS/DISCUSSION ITEMS

- 1) None

I: NEW BUSINESS/DISCUSSION ITEMS

- 1) Selection of 2018 Head Adult Director
 - a) Kelly Dowlan
Dave moved and Victoria seconded that Kelly Dowlan be selected as the 2018 Head Adult Director. This will be her 7th consecutive year as the Head Adult Director. Kelly was elected unanimously as the 2018 HAD. Kelly abstained from the vote.
- 2) Additional Purchase of portable Tent Shelter (EZ Ups) – Teri Marino
Dave moved and Teri seconded to spend up to \$1,500.00 to purchase additional EZ Up Tents for Camp. Approved unanimously
- 3) Storage and Transportation of camp supplies – Teri Marino *Discussion- Betty Mullen agreed to store the camp boxes and supplies at her home in Moreno Valley at no charge instead of keeping them in storage in the Treadwell backyard in Pomona.*
- 4) Purchase of Walkie-Talkies – Teri Marino *Discussion*
- 5) Staff evaluation form for the resource volunteers and adult directors – to determine which staffers did their jobs and which did not
- 6) Purchase of Ice Machine to be installed at 9497 E. Foster Rd. - \$2,569.47 – Michael Spaziano
Dave moved and Victoria seconded that the Camp Committee spend \$2,569.47 to purchase a new ice making machine to replace the broken one onsite at the Mary Lash residence. This machine will make 457 lbs of ice every 24 hours and will incorporate the bottom storage portion from the old machine. Approved unanimously

ADJOURNMENT – Meeting adjourned at: 4:44PM

Next Meeting: Sunday, October 1, 2017 – Camp Committee Meeting at Mary Lash's house – 3:00 PM

2018 4-H SUMMER CAMP TIMELINE & DEADLINES

See www.4hsummercamp.com for all forms and details

Friday, September 29, 2017 – Deadline to Apply for Head Youth Director and Adult Directors

Sunday, October 1, 2017 – Camp Committee Meeting at Mary Lash's house – 3:00 PM; Interview and selection of Head Youth Director and Adult Directors. Adult Directors are only interviewed if this is their first time applying

Friday, December 1, 2017 – Deadline to Apply for Youth Directors, Kings and Queens

Sunday, December 3, 2017 – Interviews for Youth Directors, Kings and Queens – 12:00 – 2:00PM at Mary Lash's Home in Downey, CA

Sunday, December 3, 2017 - Camp Committee Meeting at Mary Lash's house – 3:00 PM

Saturday, January 6, 2018 – Staff Training Day for Directors, Kings & Queens at Mary Lash's house – 10:00 AM – 3:00PM

Sunday, March 4, 2018 – Camp Committee Meeting at Mary Lash's house – 3:00 PM

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Friday, March 16, 2018 – Deadline to Apply for Camp Staff (Must be age 14 or older by 1/1/2018)
Saturday, March 24, 2018 – Staff Interviews – Location: At County Field Day, Mt. San Antonio College – Walnut
April 21 – April 22, 2018 – Staff Training Weekend at Camp Eaton – 9:00 AM Sat. to 11:00 AM Sunday
Sunday, May 6, 2018 – Camp Committee Meeting at Mary Lash's house – 3:00 PM
Friday, June 1, 2018 – Deadline to Apply for Robert P. Amman Memorial Campership (\$200 max)
Saturday, June 2, 2018 – ACA Camp Staff Training Day
Sunday, June 10, 2018 – Final Camp Committee Meeting at Mary Lash's house – 3:00 PM
Summer Camp - Sunday, June 24th – Saturday, June 30, 2018 – 4-H Summer Camp – at Camp Seeley
Saturday, July 7, 2018 – Camp Staff Party at the Jack Kramer Club in Rolling Hills Estates – 3:00 – 8:00 PM
Sunday, July 22nd, 2018 – Camp Evaluation and Camp Committee Meeting at Mary Lash's house – 3:00 PM;
Selection of 2019 Head Adult Director